



ROBINSON TOWNSHIP
FIRE ALARM AND SPRINKLER CONTRACTOR
2019 REGISTRATION APPLICATION

Fees: \$25.00 to Township of Robinson
\$50.00 to Plans Examiners Inc.

CHECK ONE: () NEW APPLICATION
() RENEWAL

CHECK TRADE: () FIRE ALARM CONTRACTOR
() SPRINKLER CONTRACTOR

SUBMIT APPLICATION AND FEE TO:
TOWNSHIP OF ROBINSON

OFFICE OF BUILDING INSPECTION
1000 Church Hill Road
Pittsburgh, PA 15205
(412) 788-8117
(412) 788-7204

Website: <http://www.townshipofrobinson.com/>

FOR INFORMATION CONTACT:

John P. Barnett - FIRE CODE
OFFICIAL
Plans Examiners, Inc.
1000 Church Hill Road Ste 210
Pittsburgh, PA 15205
Office: 412-787-1510
Fax: 412-489-5957
<http://www.Plans-examiners.com/>

Indicate below the types of buildings and systems for which your company performs: Layout, Installation, Testing, Repair, Maintenance, and or Design.

Commercial Residential Both
 Automatic Sprinkler and Standpipe Systems Pre-Engineered Extinguishing Equipment Fire
Pumps Fire Alarm and Detection Equipment Engineered Extinguishing Equipment Fire Service
Mains Household Fire Warning Equipment Only Hydrants Annual System Testing

PLEASE TYPE OR PRINT CLEARLY

APPLICANT NAME: _____

POSITION / TITLE: _____

BUSINESS NAME: _____

PHYSICAL ADDRESS: _____

CITY: _____

STATE: _____ ZIP: _____

MAILING ADDRESS: _____

CITY: _____

STATE: _____ ZIP: _____

TELEPHONE: () _____ FAX: () _____

E-MAIL ADDRESS: _____

All companies shall provide the Township with a copy of their Insurance policy coverage and forward a certificate bearing the name of the Township of Robinson and Plans Examiners, Incorporated as additionally insured.

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Township of Robinson

FIRE ALARM & SPRINKLER SYSTEMS INSTALLATION AND MAINTENANCE

Pursuant to the PA UCC and by adoption of the International Fire Code (IFC) Chapter 9, Fire Protection Systems shall be installed, maintained and tested per NFPA standards which require only "qualified" persons perform such work and that the determination of qualifications of such individuals is the responsibility of the AHJ.

As such it is the determination of the Fire Code Official of Robinson Township that all persons wishing to perform this work shall register and indicate their qualifications for review.

The governing Standard NFPA 72, (installation of Fire Alarm Systems) 13, 13D, 13R (installation of Sprinkler Systems) and NFPA 13A, 25 (Maintenance of Sprinkler Systems) do not address the specific qualifications of persons who install or maintain automatic fire alarm and sprinkler systems.

As a result there is no territorial licensing or regulatory authority in Pennsylvania, which governs the qualifications of persons engaged in the business of fire and sprinkler system installation and/or maintenance. Any person with the necessary working and equipment is presently permitted to install or maintain a fire and sprinkler system.

Note: local bylaws and tender specification may require journeyman sprinkler fitter status, however this is not always the case.

The requirement to install and maintain automatic fire sprinkler systems to the NFPA standards referenced above is mandatory by code. Systems, which are not in accordance with the standards, will not be approved and may be ordered replaced and/or upgraded.

Property managers and owners should understand that such replacement and/or upgrading can be extremely costly.

In the absence of specific territorial legislation the onus to hire only qualified installers and maintainers rests with the building owner. Owners are encouraged to carefully review the qualification of persons hired to install or maintain sprinkler systems with a view to qualifications, experience and performance liability.

In order that the Township may be better able to access the qualifications of those performing such work and to assist the public in the pursuit of qualified companies and individuals who have demonstrated their competence through testing or training, the Robinson Township Fire Code Official has deemed it necessary to implement the following registration form.

This information will also be used to determine minimum requirements for qualifications, at a future date, when at such time minimum qualifications may become mandatory by the State.



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Indicate below the types of certifications possessed by your personnel attesting to their qualifications to perform work for the systems indicated on the list above, associated with the Layout, Installation, Testing, Repair, Maintenance, Design and of engineering.

CLASS OF CERTIFICATION POSSESSED BY PERSONNEL: [Check Applicable Class(s)]

- CLASS I Inspection, testing and maintenance only; NFPA 13, 13D, & 13R Systems
- CLASS II a Installation, repair, modification only; NFPA 13D& 13R Systems only
- CLASS II b Layout only; NFPA 13D & 13R Systems only
- CLASS II c Installation, repair, modification and layout; NFPA 13D & 13R Systems only CLASS III a Installation, repair, modification only; NFPA 13, 13D & 13R Systems
- CLASS III b Layout only; NFPA 13, 13D & 13R Systems
- CLASS III c Installation, repair, modifications and layout; NFPA 13, 13D & 13R Systems

3. NAME OF "DESIGNATED QUALIFIED INDIVIDUAL": _____ Check respective qualification(s) to meet above Class of Certification as well as fire alarm system certification. Attach a copy of NICET certification, and/or alternative training program documentation, and/or Professional Engineer Registration / License #, as noted below. If more than one individual, include this information on a separate sheet and attach to this application.

NICET ENGINEERING TECHNICIAN LEVEL I CERTIFICATION

- In field of Fire Alarm Systems.

NICET ENGINEERING TECHNICIAN LEVEL II CERTIFICATION

- in field of Fire Protection: Inspection and Testing of Water-Based Systems
- In field of Fire Alarm Systems.

NICET ENGINEERING TECHNICIAN LEVEL III CERTIFICATION

- in field of Fire Protection: Inspection and Testing of Water-Based Systems
- In field of Fire Alarm Systems.

NICET ENGINEERING TECHNICIAN LEVEL II CERTIFICATION

- in field of Fire Protection: Automatic Sprinkler System Layout
- In field of Fire Alarm Systems.

NICET ENGINEERING TECHNICIAN LEVEL IV CERTIFICATION

- in field of Fire Protection: Automatic Sprinkler System Layout
- In field of Fire Alarm Systems.

Other: _____

Pennsylvania REGISTERED PROFESSIONAL ENGINEER # _____



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YEARS OF EXPERIENCE: _____

Note: Attach resume/supporting documentation of NICET, Factory Training, Professional or Trade Organization Apprenticeship Program, or Professional Engineer experience indicating qualifications. When company personnel performing these duties do not hold nationally recognized certifications, a "Work Experience Form" - Trades Qualification, must be submitted.

No persons may install, maintain or repair automatic fire alarm or sprinkler systems unless the persons have applied for and are registered with the Township of Robinson "Fire Code Official" as an automatic fire alarm or sprinkler contractor, and have obtained a permit for such activities.

No person may conduct the annual activities relative to inspection and testing of an existing automatic fire sprinkler system and components as required by the NFPA unless the person has registered with the Township of Robinson "Fire Code Official" as an automatic fire sprinkler, or Fire Alarm System Contractor, and has notified the "Fire Code Official" so these tests may be witnessed by the official.

Failure to register or failure to notify the "Fire Code Official" of such activities or testing may be cause to invalidate such testing or in the possible revocation of the company or individual acceptance as an automatic fire sprinkler system, or fire alarm system Contractor within the Township of Robinson.

I hereby certify that, to the best of my knowledge and belief, all statements made herein or attached are complete and accurate. I understand that any false statements later disclosed may cause loss of my right of registration, and may subject me to prosecution under Pennsylvania Law.

Date _____ Signature of Applicant _____

Position / Title: _____

Additional Certified Employees

Please list below all company employees who will perform work in the Township of Robinson

<u>Name</u>	<u>Title / Position</u>	<u>Duties</u>



Work Experience Form - Trades Qualification Sprinkler System Installer

This completed Work Experience Form, Employer letter(s), Statutory Declaration, where applicable and appropriate fee must accompany an application when persons without Qualification Certifications seek registration.

A statement of work experience is a letter on company letterhead from your employer(s) covering your work experience during the last ten years and must include:

- Dates of employment; (and total hours worked) for use in future mandatory requirement determination
- a description of all tasks completed with approximate percentage of time spent in each task area.

Where it is not possible to obtain employer letters, due to:

- self employment,
- employer address is unknown, or
- cessation of employer's business

Complete this Work Experience Form and A Statutory Declaration signed by the applicant and witnessed by a Notary Public. If you are self-employed, include your full company name, location and home address.

The following information is required in order to confirm qualifications of Sprinkler System Installer through the process of Trades Qualification Without Nationally recognized Certifications.

Work Experience Form

There are currently no Sprinkler System Installer Qualification Requirements within the state of Pennsylvania, however, the requirement to install and maintain automatic fire sprinkler systems to the Standards referenced in NFPA 13, 13D, 13R (installation of Sprinkler Systems) and NFPA 13A, 25 (Maintenance of Sprinkler Systems) by qualified personnel is mandatory. Therefore by the use of this form, those who do not possess Nationally recognized Certifications can indicate competence through work experience.



Sprinkler System Installer On-the-Job Work Experience

Taking into account the total number of years you have worked in this trade, what percentage of time have you spent performing the following tasks? Percentage of time spent performing this task:

- **Common Occupational Skills** Includes: planning work activities, interpreting drawings and specifications; determining materials and labor requirements; scheduling equipment and materials; completing contractual site requirements; using and maintaining hand and portable power tools and equipment; using hoisting, lifting and access equipment; and erecting staging, scaffolding and ladders. _____ %

- **Water Supply Installation** Includes: determining routing for water supply, locations for pumps, tanks and reservoirs and trenching requirements; supervising trenching and backfilling; installing underground piping and components, fire and booster pumps, pumps and controllers, water supply systems, water tanks and reservoirs; flushing underground systems; and performing required tests _____ %

- **Piping Installation** Includes: preparing, cutting, bending, threading, drilling, grooving and painting pipe; welding pipe and brackets; installing fittings, piping, pipe support and sleeves; and preventing leaks from sleeves. _____ %

- **Installation of Detection, Protection and Control Systems** Includes: installing fire protection, wet, dry, anti-freeze, chemical, pre-action/deluge, clean agent, foam, carbon dioxide, standpipe and water mist systems; and portable extinguishers, detection systems, sprinkler heads, wet and dry pilot lines, heat-actuated detectors and auxiliary devices. _____ %
Inspection, Maintenance and Repairs Includes: inspection, maintenance, servicing and testing of fire protection systems, portable fire extinguishers; scheduling repairs and tests; and completing reports. _____ %

- **Other Tasks** Includes: any other tasks that you may have been assigned. If applicable, please identify these tasks and give a percentage of time spent working on them. _____ %

Total number of years in trade: _____.



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EXAMINERS, INC.

I hereby certify that, to the best of my knowledge and belief, all statements made herein or attached are complete and accurate. I understand that any false statements later disclosed may cause loss of my right of registration, and may subject me to prosecution under Pennsylvania Law.

Date _____ Signature of Applicant _____

SWORN to before me and subscribed in my presence this ____ day of _____, in the year _____

Notary Public _____ My Commission Expires _____.

NOTARY SEAL HERE

Issue Date: March 15, 2008 Revised Date: (To Follow).

Z:\Forms\Fire Forms\SPRINKLER SYSTEMS INSTALLATION AND MAINTENANCE

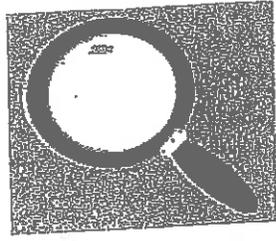


To: _____ Date: _____
Company: _____ Time: _____
Commission Name: _____ Commission No.: _____
Fax No.: _____ Total # of Pages: _____
Re: _____ Certificate of Insurance

Notes: Plans Examiners Inc. needs to be named as additional insured with the Township of Robinson being listed as the Certificate Holder.
Please call with any questions. Thank you.

From: _____ Plans Examiners

Plans Examiners, Inc
Church Hill Rd 1000
Ste 210
Pittsburgh, PA 15205
Office: 412-787-1510
Fax: 412-489-5957



Notice: To all permit Applicants Township of Robinson

Re: Plans Examiners Inc. to be listed as additional insured

Plans Examiners Inc. must be listed as additional insured on the permit applicant's insurance policy in order for a construction permit to be issued; this is in addition to the Township of Robinson

The purpose of being listed as additional insured is not for the purpose of errors and omissions for which Plans Examiners Inc. insures the Township of Robinson, NOR is it for liability associated with the performance of our onsite inspection duties, NOR is it for the purposes of our general liability associated with our personnel at the construction site.

The purpose for Plans Examiners Inc. being listed as additional insured on the contractor's insurance certificates, is that it is the responsibility of the permit holder to call for the required inspections prior to concealing any work and therefore holds the contractor liable in cases where they do not notify Plans Examiners, and also requires the contractor to defend Plans Examiners from frivolous lawsuits for items which are not under the responsibility of Plans Examiners code administration required under the Uniform Construction Code which is being administered by Plans Examiners on behalf of the Township of Robinson.

Z: /Certificate of Insurance Letter - Robinson

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